

Governing Board Meeting Minutes

3/17/22 | 7pm via Zoom

Attendance: Pastor Andy Noch, Pastor Andrew Chen, Elder Jesse Jen, Elder David Wang, Tina Fong, Bryan Chan, Aiden Leong

1. Devotional & Prayer

- a. Pastor Andy opened in prayer
- b. Elder David led the devotional on Chapter 17: Heaven, the Life Hereafter

2. February meeting minutes approved

3. Pastoral Report – Pastor Andy

- a. Katherine and Suzannah leading women's bible study on Thursday nights
- b. Pastor Chen's ordination on March 27th. David Gilmore will be giving message
- c. Date for one day marriage conference TBD
- d. Pastor Andy to attend Disaster Coordinator Training in Columbus, OH from April 18-20th. Pastor Andy and Pastor Chen to attend District Conference in Riverside on April 25-26
- e. Check received from school supply give-away deposited to Miscellaneous Buildings Fund

4. Pastoral Report – Pastor Chen

- a. Prayer request for Seeker's class students to come to know Christ
- b. Shoebox activity held monthly every second Saturday
- c. Church teamed with Pizza Hut to deliver food to low-income family and trailer park community
- d. College students starting to serve in praise and choir groups
- e. Board voted and unanimously approved church membership applications for Rochelle Yuan and Lydia Ma

5. Financial Report

- a. Spending within normal limits and healthy offering
- b. \$14k from roofing insurance put into building maintenance fund
- c. No outstanding expenses

6. Internal Audit 2021 Report

- a. Future auditors should not be involved with church finances
- b. Treasurer should communicate that request for reimbursement forms should be submitted within a timely manner
- c. Treasurer will provide the check number on reimbursement form



- d. Noted Matthew Whang is off payroll since end of February 2022
- 7. **Building and Maintenance**
 - a. Nelson is contacting electricians in regards to the lighting of the church cross facing First Ave. Pastor Andy noted that Bob Wahlsteen (BGM Electric) is someone Bryan is in touch with regarding the lighting of the church cross plus other electrical needs we have regarding lighting
 - b. Roof repair anticipated to start on March 28th with Brea Roofing
 - c. Building committee preparing parking lot improvement proposal
 - i. Extensive damage to hardscaping noted and may require costly repairs
 - d. Landscaping questions can be directed to Bryan
 - e. Building committee to provide a solution to homeless trespassing into property from Morningstar property wall.
 - f. Bryan obtaining quotes to install solar panels.
 - g. Bryan to follow up with custodian to ensure toiletries are stocked.
- 8. **A.W. Tozer/ Simpson University Classes**
 - a. Classes held on Saturdays from 8:30am-3pm for 12 consecutive weeks
 - b. No charge to use facilities for Fall Semester. Can be revisited as attendance grows
 - c. Board voted and unanimously approved Simpson University classes at church facilities
- 9. **Foundation Christian Schools Renewal for 2022-2023**
 - a. Board voted and unanimously approved renewing Foundation Christian Schools for 2022-2023
- 10. **Spanish Service Update**
 - a. First service on April 3rd at 3:30pm
 - b. Bryan to provide training for A/V equipment
- 11. **Discuss proposed Covid Protocol**
 - a. Board unanimously agreed to provide the statement on next Sunday's bulletin:
New Life is following the guidelines of LA county and is strongly recommending masks be worn indoors, but we will leave it to individual discretion
- 12. **Discuss H-1B status for Esther Chen**
 - a. The Board will commit to a part-time 20 hour/week position if Esther is able to obtain a visa. Results of the lottery process to be known on March 31st
- 13. **30th Anniversary Renovation Update**
 - a. Congregation enjoys features promoting accessibility and water filter stations



- b. Suggested improvements include fixing doors especially around CE building and building more storage space
- 14. Update on Search for Director of Student Ministries**
- a. Candidates have been teaching youth on Friday nights
 - b. Decision to hire a candidate anticipated within the next two weeks in consultation with Stephanie Yang
 - c. Tina prayed for candidate search
- 15. Board can email Aiden or Pastor Andy for new board agenda items**
- 16. Pastor Andy will provide the worship service outline for Good Friday service**
- 17. Closing Prayer – David Wang**

