

Governing Board Meeting 9/8/2022

7:00-9:00pm

Location: Online (Zoom)

Attendance: Pastor Andy, Pastor Chen, Elder Jesse Jen, Elder David Wang, Tina Fong, Bryan Chan, Aiden Leong, Pastor Nate San

Minutes

1. Devotion & Prayer

- Pastor Andy opened in prayer
- Pastor Andy led devotional on *The Master Plan of Evangelism* chapter 6
- Next meeting read *The Master Plan of Evangelism* chapter 7

2. August meeting minutes approved

3. Pastoral Report – Pastor Andy

- 19 participants in Thursday Women’s Bible Study
- 74 participants in kid’s outreach event
- Mission team returned and provided a presentation during Sunday school
- A.W. Tozer Seminary class postponed until January due to not meeting minimum headcount

4. Pastoral Report – Pastor Chen

- Presidential volunteer service award ceremony successfully held on 8/27
- New families participating in various ministries – Friday night youth ministry and New Life Action
- Online Chinese class started on 9/7

5. Financial Report

- Income to expense ratio is fairly balanced
- Slightly higher expenses in August due to payment to C&MA Pacific District
- Ministry budgets are balanced

6. Building & Maintenance Report

- Air conditioning (AC) fixed in multi-purpose room
- Inspection revealed a refrigerant leak in AC unit to second story rooms
- Cost difference between repairing and replacing AC unit not significant
- Board unanimously approved replacing damaged AC unit with Thomson company for an approximate cost of \$12,000



- Bryan to investigate the ability to open window in Pastor Chen's office
 - Suggestion to postpone resurfacing to next fiscal year
 - Annual electricity cost is ~\$13,000
 - Discussion for installing solar panels to be postponed until October Board meeting
 - Board unanimously approved install condensate trap for main sanctuary AC units for an approximate cost of \$1,750
7. **Board unanimously approved membership applications for Merci Liang and Caleb Chu**
8. **Initial Discussion of 2023 Budget**
- Propose moving \$1,000 from English Student Fellowship and from New Life Action to increase Lunch Ministry budget to \$12,000
9. **Discuss Lunch Ministry Budget**
- Item will be further discussed in October Board meeting
 - Decisions include increasing budget and adoption of sign-up sheet for donations
10. **Board unanimously approved extending internship for Josh Li for 3 additional months**
11. **CM&A Leadership Requirements**
- Board reviewed leadership qualifications in light of upcoming Board member nominations
12. **Staffing Evaluation**
- Defer item to October Board meeting
13. **Items to Discuss in October**
- Proposal for fixing/replacing various AC units
 - Staffing evaluation
 - Adopting solar panels
 - Lunch budget
14. **Bryan closed in prayer**
15. **Next Board meeting will be in person on October 13 at 7:00pm**

